



## TOWN OF WAYNESVILLE Zoning Board of Adjustment

9 South Main Street  
Waynesville, NC 28786  
Phone (828) 456-8647 • Fax (828) 452-1492  
[www.waynesvillenc.gov](http://www.waynesvillenc.gov)

### Board Members

Joshua Morgan, Chairman  
Edward Moore, Vice Chairman  
Henry Kidder  
John Mason  
Sam Hyde  
Carly Pugh (Alternate)

### Development Services

Director  
Elizabeth Teague

### Assistant Development

Services Director  
Olga Grooman

## MINUTES OF THE TOWN OF WAYNESVILLE ZONING BOARD OF ADJUSTMENT

### Regular Meeting

Town Hall – 9 South Main St., Waynesville, NC 28786

Tuesday, March 4, 2025

---

THE TOWN OF WAYNESVILLE ZONING BOARD OF ADJUSTMENT held a Regular Meeting on Tuesday March 4, 2025, at 5:30 p.m., in the Town Hall Board Room at 9 South Main Street, Waynesville, NC 28786.

### A. CALL TO ORDER

#### 1. Welcome/Calendar/Announcements

The following members were present:

Joshua Morgan, Chair  
Edward Moore, Vice Chair  
Sam Hyde  
John Mason  
Carly Pugh

The following members were absent:

Henry Kidder

The following staff were present:

Olga Grooman, Assistant Development Services Director  
Alex Mumby, Land Use Administrator  
Esther Coulter, Administrative Assistant

Chairman Joshua Morgan welcomed everyone and called the meeting to order at 5:30 p.m.

***A motion was made by Board member John Mason, seconded by Vice Chairman Edward Moore, to approve the November 5, 2024, and December 3, 2024, minutes as presented. The motion carried unanimously.***

**B. BUSINESS:**

1. Vote to appoint one of the alternates as a regular Board Member.

Chairman Joshua Morgan explained to the board that one member, Judi Donovan, had resigned, and the board needs to appoint one of the alternates to be a regular Board Member.

***A motion was made by Board member John Mason to nominated Sam Hyde as a regular Board Member. The motion was seconded by Vice Chairman Edward Moore. The motion carried unanimously.***

Chairman Joshua Morgan asked Assistant Development Services Director Olga Grooman to give announcements. Ms. Grooman provided updates regarding the members' terms and their expiration dates.

Ms. Grooman introduced a Quasi-Judicial Handbook (2024 Edition) by the D. Owens & A. Lovelady in partnership with the UNC School of Government. Ms. Grooman attached a sample for the members to read. Ms. Grooman told the board that no applications have been received for the April's meeting.

**C. ADJOURN**

***Chairman Joshua Morgan adjourned the meeting at 5:42 p.m.***

---

**Joshua Morgan, Chairman**

---

**Esther Coulter, Administrative Assistant**